

ANSWER KEY:

1. c

b

a

c

b

a

a

c

a

c

2. advice

suggestion

warning

claim

recommendation

suggestion

explanation

statement

announcement

question

3. His information was that the project was delayed.

The manager said that the meeting would be cancelled.

She made/gave an explanation that the report was finished.

They questioned whether the decision was final.

He suggested that we wait for further instructions.

4. False (The teacher told us that the exam would be next week.)

True

False (He made a statement that was unclear.)

True

True

5. The manager's announcement was about the policy change.

The question was about the accuracy of the report.

The statement was clear that the meeting would start at 10 AM.

Her explanation was a detailed report on the matter.

He suggested that the delay would cause a project setback.

6. Student's own answers